

Technical Advisory Committee Meeting Agenda January 16, 2019 at 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order and Welcome
2. Public Comment
3. Approval of the Minutes of the December 19, 2018 TAC Meeting*
4. Public Participation Plan (PPP) Review and Update (TAC Memo #19-1)
5. MPO-Area Studies Update (TAC Memo #19-2)
6. 2045 LRTP Process Timeline and Roadmap (TAC Memo #19-3)
7. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. Transit
8. Other Business
9. Upcoming Meetings
 - February 6, 2019** - SAWMPO Policy Board Meeting, 10:00 am, CSPDC Office
 - February 20, 2019** – SAWMPO TAC Meeting, 2:00 pm, CSDPC Office
10. Adjournment

* Action Required

Technical Advisory Committee (TAC) Regular Meeting Minutes January 16, 2019, 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (16):

Voting Members				Others	
	City of Staunton		VDOT	✓	Casey Burke, VDOT
✓	Tom Sliwoski, Chairperson	✓	Don Komara	✓	William Bushman, Hurt & Proffitt
✓	Rodney Rhodes	✓	Adam Campbell (Alt)	✓	Sam Hayes, Moffatt & Nichol
	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)		Staff (CSPDC)
	Tim Hartless (Alt)		VA DRPT		Bonnie Riedesel
	Augusta County		Dan Sonenklar	✓	Ann Cundy
✓	Leslie Tate		Nick Britton	✓	Zach Beard
✓	Doug Wolfe	Non-Voting Members		✓	Nancy Gourley
	Jeff VanFossen (Alt)		VRT	✓	Kimberly Miller
	Vacant (Alt)		Susan Newbrough		
	City of Waynesboro		Phil Thompson (Alt)		
✓	Todd Wood, Vice Chair		Federal Highway Admin.		
✓	Luke Juday		Mack Frost		
	Ross Morland (Alt)		Federal Transit Admin.		
	Brian McReynolds (Alt)		Michele DeAngelis		
			VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:01 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments. Ms. Cundy introduced the CSPDC's new Transportation Planner, Mr. Zach Beard. Mr. Beard stated that he is originally

from Broadway and gave a summary of his education and work experience. Mr. Campbell introduced Ms. Casey Burke, who is an intern with VDOT in the Right-of-Way Section and currently in a rotation with the Staunton District.

Approval of Minutes

Chairperson Sliwoski presented minutes from the December 19, 2018, TAC Meeting.

Mr. Wood moved, seconded by Ms. Tate, to approve the minutes of December 19, 2018, as presented. Motion carried unanimously (6-0)

Public Participation Plan (PPP) Review and Update (TAC Memo #19-01)

Chairperson Sliwoski presented the PPP Review and Update. Ms. Cundy stated that the SAWMPO Public Participation Plan (PPP) is one of the foundational policy documents and it was adopted shortly after the formation of the MPO in 2012. She stated that ideally, the plan should be reviewed every two years and updated as needed. Ms. Cundy stated that staff has reviewed the Plan, but it is time for an update. She stated that the Title VI plan also needs to be reviewed periodically, the two documents need to be aligned with one another, and staff is initiating a substantive review of both plans to ensure they are aligned and up-to-date.

Ms. Cundy asked the TAC to review the documents and provide comments. She stated that a red-lined version of the documents will be presented at the February meeting. Ms. Cundy stated that updates to the PPP require a 45-day public comment period, and the MPO will be asked to release the documents to public comment in February/March. She stated that the final updated document will be presented to the Board for adoption in May.

MPO-Area Studies Update (TAC Memo #19-02)

Chairperson Sliwoski presented the MPO-Area Studies Update. Ms. Cundy stated that there are currently three transportation studies in progress.

Greenville Avenue STARS

Mr. Campbell stated that for the STARS project (Greenville Avenue) the framework document has been completed and signed by all appropriate parties, which begins the nine-month study timeline. He stated that traffic count data has been gathered; he showed and explained the data. Mr. Campbell stated that the data indicated that the PM peak-hours' time is what needs to be the focus of the study.

Richmond Road Corridor

Ms. Cundy stated that the Richmond Road corridor study was kicked off just after Thanksgiving and that Kimley-Horn completed some observations and gathered turning movements. She thanked localities for their input into the proposed methodology for annual growth rates for traffic volume that will inform the 2030 projections.

Ms. Cundy stated that Kimley-Horn is finalizing the synchro model for the review team. She stated that the study is expected to be completed in May or June.

250 Connector Route

Ms. Gourley stated that since the kick-off meeting was held, a rider survey was conducted (hard copies on the buses and electronic). She stated that response was good and that the data is being analyzed by the consultant. Ms. Gourley stated that alternatives will be developed for the study team to review by the end of January.

2045 LRTP Process Timeline and Roadmap (TAC Memo #19-03)

Chairperson Sliwoski presented the SAWMPO LRTP Update. Ms. Cundy stated that the LRTP Update will begin this year and must be done by December of 2020. She stated that the SAWMPO adopted its first LRTP in December 2015, with a horizon year of 2040, and that this Plan update will extend that horizon to 2045. Ms. Cundy stated that staff anticipates this update process will be a largely staff- rather than consultant-led process and that staff is developing a detailed Scope of Work and timeline for the update process. She stated that the steps of the process are provided on the attachment to the Memo. Ms. Cundy stated that federal law requires that the Plan contains a fiscally-constrained list of projects, a robust public participation plan, and that all MAP-21 Performance Measures and Metrics are incorporated into the Plan.

Ms. Cundy summarized the LRTP planning process, how the Preferred Scenario was developed and explained the Preferred Scenario. She stated that the LRTP Preferred Scenario should match the individual localities' Comprehensive Plans. Ms. Cundy asked the locality representatives if there have been any significant changes to their respective Comp Plans that would warrant major changes to the Preferred Scenario; there were none. She stated that there are some changes in projections (i.e. population, employment) to account for, but the changes are fairly minor, and the Preferred Scenario can be updated where these changes are needed.

Agency Updates

VDOT

Mr. Campbell gave the following updates:

- The January CTB workshop was held yesterday, and SMART SCALE scoring results were posted online. Out of 70 applications in the Staunton District submitted for scoring; 16 of them were funded. Within the SAWMPO, Waynesboro E. Main Street, 13th/Rosser Roundabout, and Staunton Sidewalk projects were funded. Mr. Campbell noted that there was a significant difference between the top-ranking project which scored 100, and the second highest, which scored 14.

Mr. Komara gave the following updates:

- The Rt 610 project has been completed
- Out of the ramp extensions on I-81, 3 are complete and 4 are still left to do
- Rt 616/Dam Town Road has started
- Rt 608 bids have been opened for a turn-lane at US 250.



DRPT

Mr. Sonenklar was not in attendance to provide an update.

Transit

Ms. Gourley gave the following updates:

- The BRITE Transit budget has been finalized for FY20
- An application is underway for statewide grant funding from DRPT
- A triennial review by FTA is scheduled for this year, but it has not yet been scheduled

Upcoming Meeting Schedule

Chairperson Sliwoski stated that the next Policy Board meeting will be held on February 6th, and the next TAC Meeting is scheduled for February 20th, at 2:00 p.m. at the CSPDC Office.

Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:39 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Ann W. Cundy".

Ann W. Cundy
Transportation Program Manager



Technical Advisory Committee Meeting Agenda March 20, 2019 at 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order and Welcome
2. Public Comment
3. Approval of the Minutes of the January 16, 2019 TAC Meeting*
4. Draft FY 2020 Unified Planning Work Program (UPWP) (TAC AF #19-01)*
5. Public Participation Plan (PPP) and Title VI Plan Amendments (TAC Memo #19-04)
6. 2045 Long Range Transportation Plan (LRTP) Draft Scope of Work (TAC Memo #19-05)
7. MPO-Area Studies Update (TAC Memo #19-06)
8. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. Transit
9. Other Business
 - a. I-81 Legislation
 - b. Crozet Blue Ridge Tunnel
10. Upcoming Meetings

April 3, 2019 – SAWMPO Policy Board Meeting, 10:00 am, CSPDC Office

April 17, 2019 – SAWMPO TAC Meeting, 2:00 pm, CSDPC Office

April 26, 2019 – SAW Walk Bike Summit, 8:00 am - 2:30 pm, Murphy Deming School of Health Sciences
11. Adjournment

* Action Required



Technical Advisory Committee (TAC) Regular Meeting Minutes March 20, 2019, 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (18):

Voting Members				Others	
	City of Staunton		VDOT	✓	Matt Dana, VDOT
✓	Tom Sliwoski, Chairperson	✓	Don Komara	✓	William Bushman, Hurt & Proffitt
✓	Rodney Rhodes	✓	Adam Campbell (Alt)		Staff (CSPDC)
✓	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)		Bonnie Riedesel
	Tim Hartless (Alt)		VA DRPT	✓	Ann Cundy
	Augusta County	✓	Dan Sonenklar	✓	Nancy Gourley
✓	Leslie Tate		Nick Britton	✓	Kimberly Miller
✓	Doug Wolfe	Non-Voting Members		✓	Zach Beard
	Jeff VanFossen (Alt)		VRT		
	Vacant (Alt)	✓	Susan Newbrough		
	City of Waynesboro		Phil Thompson (Alt)		
✓	Todd Wood, Vice Chair		Federal Highway Admin.		
✓	Luke Juday		Mack Frost		
	Ross Morland (Alt)		Federal Transit Admin.		
	Brian McReynolds (Alt)		Michele DeAngelis		
			VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:02 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments. Mr. Campbell announced that Mr. Terry Jackson has retired, and that his replacement, Mr. Matt Dana, Assistant District

Administrator for Planning and Investment for the VDOT Staunton District, will be taking Mr. Jackson's place on the MPO.

Approval of Minutes

Chairperson Sliwoski presented minutes from the January 16, 2019 TAC Meeting.

Mr. Wood moved, seconded by Mr. Komara, to approve the minutes of January 16, 2019, as presented. Motion carried unanimously (8-0)

Consideration of the Draft FY2020 Unified Planning Work Program (UPWP) (TAC AF #19-01)

Chairperson Sliwoski presented the FY2020 UPWP. Mr. Beard stated that early each year the MPO receives an allocation from FHWA/VDOT and FTA/DRPT for MPO activities. He stated that there is a revision to the table on the Action Form (handout of revised form provided at meeting; attached to file minutes) and that the tables show the comparison of funding from FY19 to FY20. Mr. Beard stated that the MPO will receive slightly more money from FHWA/VDOT and slightly less from FTA/DRPT and that the carryover into FY2020 will be less than that of the prior year. He stated that the total budget will be about \$4,000-5,000 less than the previous year.

Mr. Beard stated that the largest effort of the UPWP will be work on the LRTP update which will utilize the small area study funds. He stated that it is a good time to work on the LRTP update as it is an off year for SMART SCALE.

Mr. Beard stated that staff recommends that the TAC approve the Draft FY2020 UPWP to be recommended to the Policy Board for release for the 21-day public comment period.

Mr. Wolfe moved, seconded by Ms. Tate, to recommend the draft UPWP to the Policy Board to release for the public review and comment period. Motion carried unanimously (8-0).

Discussion of the Public Participation Plan (PPP) and Title VI Plan Amendments (TAC Memo #19-04)

Chairperson Sliwoski presented the PPP and Title VI Amendments. Mr. Beard stated that staff has been updating the SAWMPO Public Participation Plan (PPP) which is a core document of the MPO. He stated that revisions have been made to improve readability, comparing it to the plans of other MPOs, making the document consistent with federal requirements, and including LAP and environmental justice language. Mr. Beard stated that the updated plan will be consistent with the Title VI Plan, also undergoing revision, which discusses federal non-discrimination regulations, informs much of our public engagement and is a foundational document for the PPP. Mr. Beard stated that the revisions don't change the intent or character of the documents, but enough corrections were made to officially amend both documents.

Mr. Beard stated that the Policy Board and VDOT have reviewed both documents and provided comments. He stated that the comments were incorporated into the draft documents released for public comment.

Mr. Beard stated that at their March meeting, the Policy Board released the draft plans to public review and comment. He stated that due to the PPP requiring a 45-day public comment period, both were advertised as open to public comment for 45 days; advertised on March 17 and concluding on May 1.

Discussion of the 2045 LRTP Draft Scope of Work (TAC Memo #19-05)

Chairperson Sliwoski presented the 2045 LRTP Draft Scope of Work. Ms. Cundy stated that this was an action item for the February TAC meeting, which was cancelled due to the weather, and was presented to the Policy Board at their March meeting to keep it on schedule.

Ms. Cundy stated that the 2045 LRTP Scope of Work Task 1 is MPO coordination and formation of the LRTP Update Working Group, which is the TAC. She stated that the Working Group will meet in addition to the regularly scheduled TAC meetings, and that the kick-off meeting will be next Wednesday after the Small Area Study meeting.

Ms. Cundy stated that the state is transitioning their statewide travel demand model from one platform to another, and that in this transition they are going to create a more detailed SAW travel demand model. She stated that this model will be a tool for the LRTP update to evaluate the entire set of projects and see how they will perform and benefit the entire region.

Ms. Cundy stated that much of the LRTP process will be in 2019 and that the primary focus will transition into SMART SCALE applications in 2020.

Mr. Komara stated that it is best to include projects in the LRTP, even “like-to-have” due to the requirement that projects are scored.

Discussion of the MPO-Area Studies Update (TAC Memo #19-06)

Chairperson Sliwoski presented the MPO-Area Studies Update.

Greenville Avenue STARS

Mr. Campbell stated that a forecast growth-rate memo was distributed last week for the Greenville Avenue corridor. He stated that based on feedback, the consultant completed the existing year analysis and is working on future 2030 no-build analysis. Mr. Campbell stated that the first study team meeting will be held on April 8th 2-4pm at VDOT District Auditorium to discuss the results of the analysis and some preliminary future alternatives. He stated that a public meeting will be held near the beginning of June.

Richmond Road Corridor

Ms. Cundy stated that a draft memo from Kimley-Horn was sent to the working group last week and thanked those who submitted comments. She stated that Kimley-Horn shared the preliminary alternatives for improvements related to safety and operations at the signalized intersections along the corridor, and that they are seeking feedback and comments. Ms. Cundy stated that they are planning to advance all or most of the alternatives. She stated that Kimley-Horn is plugging them into the 2030 synchro model and will have that information for the working group conference call next week.

Ms. Cundy stated that a public meeting is scheduled for April 10 at Staunton City Hall Council chambers, from 4-6pm with a Kimley-Horn presentation at 5.

250 Connector Route

Ms. Gourley stated that Kimley-Horn proposed two alternatives based on the customer survey and background work they did. She stated that the information will be presented to the working group. Ms. Gourley stated that these alternatives and information will also be presented at the April 10 public meeting and a public meeting will also be held in Waynesboro.

Other Business

I-81 Legislation

Ms. Cundy stated that the Governor has not yet signed the I-81 improvement bill. She stated that if he offers any amendments to the bill it will go back to the General Assembly. Ms. Cundy stated that our Commission Chairman, Frank Friedman, will be the representative of our region as a member of the I-81 Committee. Mr. Dana stated that VDOT is working on an aerial survey of the entire I-81 corridor.

Crozet Tunnel

Ms. Cundy stated that Phase II of the tunnel project, which is the restoration of the tunnel itself, including removal of the bulkheads and restoring the brick lining, is underway. She showed photos of the tunnel and discussed the project. The anticipated completion date of this phase is in the fall.

Agency Updates

VDOT

Mr. Campbell gave the following updates:

- VDOT Spring Public Meeting is May 2nd from 3-6pm at BRCC Plecker Center. From 3-4pm, VTrans will hold a public workshop for the VTrans 2045 update and a Six-Year plan public hearing from 4-6pm.
- The pre-application window for TA and Revenue Sharing starts May 15th; HSIP will be open from August 1-November 1 with no pre-application window.
- VDOT is coordinating a summit on highway automation on April 15 at the BRCC Plecker Center; invitations will be sent next week to localities, MPOs and other stakeholders.

Mr. Komara gave the following updates:

- The I-81 ramp extension projects will be starting back up and there will be some detours.
- Crack in the pavement on US250 going toward Highland County was closed and reinforced.
- The Rt 616 project is finishing up.
- Rt 608 turn lane project will begin this spring and be completed by summer.
- Aerial surveying of I-81 will glean good information that localities may want to use for project applications.
- The Secretary of Transportation is visiting the Staunton District on May 2nd and she is interested in trash pick-up and beautification; more details to come.

DRPT

Mr. Sonenklar gave the following update:

- Merit transportation capital program is in the final stages; will be hearing details soon
- New staff member, Wood Hudson, will be taking over as primary DRPT representative to the MPO
- Virginia Breeze ridership in February was 1188 trips, down from November, December and January, but 200 more than last year.
- The Intercity Bus Study, looking at extending the Virginia Breeze service to other parts of the state is underway and will hold 2 public meetings next week in Ashland and Lynchburg; see Dan for details, if interested.

Transit

Ms. Gourley gave the following updates:

- FTA Triennial Review is scheduled for 2019, but they have not provided a date yet.
- Transit staff is meeting with DRPT staff next week in Charlottesville to discuss the intercity bus service from the Valley to Charlottesville and how to move the service forward.

Ms. Newbrough stated that one of the most requested items from riders is a pre-paid bus pass. Two types of passes were created and offered for sale starting on March 1st. In the first two weeks of sales, 228 passes were sold and 966 trips were used, which indicates it is a popular option. The biggest challenge was where to make them available to passengers, so they made the passes available at the BRITE transit facility, the CSPDC and from the drivers on the buses.

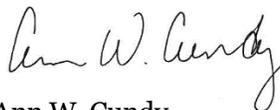
Upcoming Meeting Schedule

Chairperson Sliwoski stated that the next Policy Board meeting will be held on April 3rd, the next TAC Meeting is scheduled for April 17th, at 2:00 p.m. at the CSPDC Office, and the SAW Walk Bike Summit is April 26th. Ms. Cundy stated that the Harrisonburg-Rockingham Bike Walk Summit has been held for seven years and some advocates met with Augusta Health and asked them if they would be the primary sponsor and convener of a Staunton-Augusta-Waynesboro summit, which will be called a Walk-Bike Summit. The keynote speaker is Pete Eshelman, who works for the Roanoke Valley Partnership. She asked that if anyone hasn't received a Save The Date, to let her know to add them to the invitation list.

Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:55 p.m.

Respectfully submitted,



Ann W. Cundy
Transportation Program Manager

Technical Advisory Committee Meeting Agenda May 15, 2019 at 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order and Welcome
2. Public Comment
3. Approval of the Minutes of the March 20, 2019 TAC Meeting*
4. US 250 (Waynesboro) STARS Study (TAC Memo #19-07)
5. Presentation: Richmond Road Corridor Study Draft Alternatives (TAC Memo #19-08)
6. Presentation: VTrans Update and Needs Identification Methodology - Ms. Katie Schwing, Senior Transportation Planner, Office of Intermodal Planning and Investment
7. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. BRITE
8. Other Business
9. Upcoming Meetings
 - May 29 – SAWMPO LRTP Working Group, 10:00 a.m. – Noon, CSPDC Office
 - June 5 – SAWMPO Policy Board Meeting, 10:00 a.m., CSPDC Office
 - June 19 – SAWMPO TAC Meeting, 2:00 p.m., CSPDC Office
10. Adjournment

* Action Required



Technical Advisory Committee (TAC) Regular Meeting Minutes May 15, 2019, 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (16):

Voting Members			Others	
	City of Staunton		VDOT	✓ Burgess Lindsey, VDOT
	Tom Sliwoski, Chairperson	✓	Don Komara	✓ Katie Schwing, OIPI
	Rodney Rhodes	✓	Adam Campbell (Alt)	Staff (CSPDC)
✓	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)	Bonnie Riedesel
	Tim Hartless (Alt)		VA DRPT	✓ Ann Cundy
	Augusta County	✓	Wood Hudson	✓ Nancy Gourley
	Leslie Tate		Dan Sonenklar (Alt)	✓ Kimberly Miller
✓	Doug Wolfe	Non-Voting Members		✓ Zach Beard
✓	Jeff VanFossen (Alt)		VRT	
	Vacant (Alt)	✓	Susan Newbrough	
	City of Waynesboro		Phil Thompson (Alt)	
✓	Todd Wood, Vice Chair		Federal Highway Admin.	
✓	Luke Juday		Mack Frost	
	Ross Morland (Alt)		Federal Transit Admin.	
	Brian McReynolds (Alt)		Michele DeAngelis	
			VA Dept. of Aviation	
			Rusty Harrington	

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:01 p.m. by Mr. Todd Wood, Vice Chairperson.

Public Comment

Vice-Chairperson Wood opened the floor for public comment. There were no public comments.

Approval of Minutes

Vice-Chairperson Wood presented minutes from the March 20, 2019 TAC Meeting.

Mr. Komara moved, seconded by Mr. Mills, to approve the minutes of March 20, 2019, as presented. Motion carried unanimously (7-0)

Discussion of the US250 (Waynesboro) STARS Study (TAC Memo #19-07)

Vice-Chairperson Wood presented the US250 STARS Study. Mr. Beard stated that VDOT Staunton District Planning applied for and was awarded a STARS study grant for the area consisting of US250 in Waynesboro from Hopeman Parkway just past the city limits to Old White Bridge Road in Augusta County. He stated that the scope is very similar to the Greenville Avenue corridor STARS study that was recently completed. Mr. Beard stated that the overall goal of VDOT's STARS program, which addresses both transportation congestion and safety issues, is to develop projects for the VDOT Six Year Improvement Program and to generate recommendations that will perform favorably in SMART SCALE and other transportation funding programs.

Mr. Beard stated that this stretch of US250 ranks second after Greenville in highest incidents of crashes and PSI. He stated that the STARS study was funded with an award of up to \$200,000. Mr. Beard stated that VDOT requested that the MPO be willing to contribute up to \$25,000 toward the study, if needed. He stated that if VDOT does need this funding, it will come out of the Contingency portion of the budget. Mr. Beard stated that this request was brought before the Policy Board at their May 1st meeting and was approved.

Mr. Beard stated that this round of STARS studies is anticipated to begin during the summer of 2019 with a 9-12 month study schedule.

Mr. Campbell stated that the final award amount is yet to be determined but a consultant has been assigned and will begin data collection soon.

Presentation: Richmond Road Corridor Study Draft Alternatives (TAC Memo #19-08)

Vice-Chairperson Wood presented the Richmond Road Corridor Study Draft Alternatives. Ms. Cundy stated that the final draft report was sent to the study team for review and will be sent to the full TAC today. She stated that the final draft recommendations have been refined since they were last presented to the TAC.

Ms. Cundy stated that this Study is evaluating safety, multi-modal connectivity, and operational needs along Richmond Road between Frontier Drive and the I-81 Exit 222 interchange. She explained the various current and potential future challenges that the Study seeks to address for pedestrians, bicyclists and motorists. Ms. Cundy stated that there are a high number of crashes, especially between Frontier Drive and Frontier Center Trail, that will be further analyzed (i.e. time of day and direction) to see if adaptive signalization has any impact on crashes.

Ms. Cundy discussed the nine recommendations: 1) Richmond Road and Crossing Way Shared Use Path, 2) Augusta Woods Drive Shared Use Path, 3) Transit Bus Stop Improvements, 4) Frontier Drive Intersection

Improvement, 5) Frontier Drive Access Management, 6) Frontier Center Trail Intersection Improvement, 7) Crossing Way Intersection Improvement, 8) Westbound Richmond Road at Southbound I-81/Crossing Way Improvement, and 9) Northbound I-81 Ramp Intersection Improvement. She stated that many of the recommendations are dependent upon increased traffic volumes.

Ms. Cundy stated that these recommendations were presented to the Staunton Bike-Ped Advisory Committee for their input on the non-motorized components. She stated that Kimley Horn will present the study recommendations to the Policy Board at their June meeting. Ms. Cundy stated that adjustments will be made based on feedback from the TAC and Board and the final study results will be presented for approval at the August Board meeting. She stated that once the Board accepts the study as completed, the study results will be turned over to the City of Staunton and Augusta County to decide which of those recommendations they may choose to implement through the competitive grant funding programs. Presentation slides attached to file minutes.

Presentation: VTrans Update and Needs Identification Methodology - Ms. Katie Schwing, Senior Transportation Planner, Office of Intermodal Planning and Investment

Vice-Chairperson Wood presented the VTrans Update and Needs Identification Methodology Presentation. Ms. Katie Schwing stated that she is currently with the Office of Intermodal Planning & Investment (OIPI), formerly a representative of DRPT to the SAWMPO. Ms. Schwing stated that OIPI is charged with updating the required statewide long-range transportation plan, VTrans 2045. She stated that she made a presentation to the Policy Board in February to provide them with an overview. Ms. Schwing stated that she is going to talk about the work that has been done and will be done on the plan this year.

Ms. Schwing stated that the demographic information has been updated, and she explained why and how it is being tied into the Needs Assessment. She gave the following information:

- 8.5 million state population; Staunton District has 7% of that.
- Population changes since 2000 and forecasted changes through 2045; the trend is continuing.
- Age distribution past and projected; the aging population is a little more pronounced in the CSPDC region compared with statewide.
- Employment in state is primarily in the four sectors that are expected to grow the most.
- Economic-Transportation linkages - Different industry clusters have different Needs, Opportunities and Constraints for efficient transportation.

Ms. Schwing stated that it is a Virginia requirement that VTrans includes a transportation Needs Assessment and must be divided by the three “Travel Markets,” which are different transportation uses around the state. She explained that the three Travel Markets are 1) Corridors of Statewide Significance which serve inter-regional travel and are determined through data, 2) Regional Networks which serve commuters, intra-regional and local travel and are also data-driven, and 3) Urban Development Areas which are designated by local governments and are intended to promote walkable development and traditional neighborhood design. She explained that safety needs are identified through analysis with confirmation from the localities.

Ms. Schwing stated that the update will build upon the last VTrans update through mid-term needs analysis. She explained the goals of VTrans and that some measures are still being finalized. Ms. Schwing discussed the following:

- Region Networks and Activity Centers of Stanton, Augusta and Waynesboro - In the previous VTrans the regional network assessment identified activity centers (concentration of population, jobs, economic activity, etc.). These identified activity centers need to be confirmed by the localities, whether they are the same or if there are changes, prior to the completion of the analysis.
- UDAs of the CSPDC – OIPI will reach out to localities soon to confirm the UDAs. If a locality is considering designating a UDA they need to notify OIPI soon.
- UDA Needs update process and MPO participation timeline - OIPI will be providing updates to all the MPOs around the state and will schedule another meeting later this summer. A draft set of needs is due by September 1st, will be confirmed with Localities, then presented to the CTB.

Ms. Schwing provided her contact information for follow-up or any questions.

In response to a question, Ms. Schwing explained the critical connection between VTrans needs and SMART SCALE; all SMART SCALE applications are required to show how the project would meet some sort of transportation need identified in the Needs Assessment. Presentation attached to file minutes.

Agency Updates

VDOT

Mr. Campbell gave the following update:

- The pre-application window for TA and Revenue Sharing starts today.

Mr. Komara gave the following updates:

- The Rt 616 project is completed.
- Moving of utilities for the Rt 608 turn lane project has been done.
- The Secretary of Transportation and others from Central Office visited the Stanton District on May 2nd for the Spring Transportation Meeting. The group picked up litter with some school students and the outing went very well.
- The I-81 ramp extension projects are finishing up.
- Aerial surveying of I-81 is ongoing in preparation for the I-81 improvement projects.
- Gravel Road Six-Year Plan – 1st meeting will be held in June

DRPT

Mr. Hudson gave the following update:

- Virginia Breeze ridership numbers have not been released for April.

Transit

Ms. Gourley gave the following updates:

- PDC staff met with DRPT staff in April to discuss the proposed intercity bus service from the Valley to Charlottesville, which is being referred to as the Afton Express. It was agreed upon to develop a Scope of Work to do some further analysis of the data that was collected in the original study and also



to develop a detailed financial and service plan. The plan has been distributed to DRPT's on-call consultants and they are waiting for proposals to come in.

- The Rt 250 connector route study is wrapping up and results are expected to be shared in June.
- FTA Triennial Review is scheduled for a comprehensive review in 2019; there is a workshop in June and then FTA will be onsite the last week in September.

Other Business

TAP

Ms. Cundy reminded the group that Resolutions of Support from the MPO are required to accompany all TAP applications. She stated that staff will draft any required resolution and present it to the Board, no later than at the October meeting to meet the TAP deadline of November 1st.

L RTP Update

Ms. Cundy stated that the working group will meet on May 29th to review existing conditions maps and the draft tech memo chapter, and that base year socio-economic projections will need to be confirmed. There will be a work session in June in lieu of the regularly scheduled TAC meeting, June 19th, at 2:00 pm at the CSPDC.

Meeting Adjourned

Vice-Chairperson Wood asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:58 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Ann W. Cundy".

Ann W. Cundy
Transportation Program Manager



Technical Advisory Committee Meeting Agenda August 21, 2019 at 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Stanton, VA 24401

1. Call to Order and Welcome
2. Public Comment
3. Approval of the Minutes of the May 15, 2019 TAC Meeting*
4. Consideration of 2019 TAP Resolutions of Support (TAC Action Form #19-02)*
5. Election of Officers (TAC Action Form #19-03)*
6. Long Range Transportation Plan Update (TAC Memo #19-09)
7. I-81 Update (TAC Memo #19-10)
8. Small Area Studies and STARS Update (TAC Memo #19-11)
9. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. BRITE
10. Other Business
11. Upcoming Meetings
 - August 23 – LRTP Stakeholder Meeting, 10:00 a.m. – 12:00 p.m., BRITE Transit Facility, 51 Ivy Ridge Lane, Fishersville
 - September 4 – Policy Board Meeting, 10:00 a.m., CSPDC Office
 - September 7 – LRTP “Pop-up” Meeting, 9:00 a.m., Stanton Farmers’ Market
 - September 11 – BRITE Technical Advisory Committee Meeting, 2:30 p.m. CSPDC Office
 - September 18 – LRTP Working Group Meeting (in lieu of scheduled TAC meeting), 2:00 p.m., CSPDC Office
 - September 21 – LRTP Pop-up Meeting, 9:00 a.m., Waynesboro Farmers’ Market
 - September 28 – LRTP Pop-up Meeting, Virginia Chili Festival
12. Adjournment

* Action Required

Technical Advisory Committee (TAC) Regular Meeting Minutes August 21, 2019, 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (18):

Voting Members			Others	
	City of Staunton		VDOT	✓ Sam Styers, McCormick Taylor
✓	Tom Sliwoski, Chairperson	✓	Don Komara	✓ Bill Bushman, Hurt & Proffitt
✓	Rodney Rhodes	✓	Adam Campbell (Alt)	Staff (CSPDC)
✓	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)	Bonnie Riedesel
	Tim Hartless (Alt)		VA DRPT	✓ Ann Cundy
	Augusta County	✓	Wood Hudson	✓ Zach Beard
✓	Leslie Tate		Dan Sonenklar (Alt)	✓ Aidan Quirke
✓	Doug Wolfe	Non-Voting Members		Nancy Gourley
	Jeff VanFossen (Alt)		VRT	✓ Kimberly Miller
	Vacant (Alt)	✓	Susan Newbrough	
	City of Waynesboro		Phil Thompson (Alt)	
	Todd Wood, Vice Chair		Federal Highway Admin.	
✓	Luke Juday		Mack Frost	
✓	Kira Johnson (Alt)		Federal Transit Admin.	
	Brian McReynolds (Alt)		Michele DeAngelis	
			VA Dept. of Aviation	
			Rusty Harrington	

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:01 p.m. by Mr. Tom Sliwoski, Chairperson.

Ms. Cundy introduced Mr. Aidan Quirke, Transit Program Manager, who was hired in August to replace Ms. Gourley at the end of the year when she retires. Chairperson Sliwoski asked guests to introduce themselves; Mr. Sam Styers with McCormick Taylor and Mr. Bill Bushman with Hurt & Proffitt.

Approval of Minutes

Chairperson Sliwoski presented minutes from the May 15, 2019 TAC Meeting.

Mr. Juday moved, seconded by Mr. Hudson, to approve the minutes of May 15, 2019, as presented. Motion carried (6-0); Mr. Rhodes and Ms. Tate abstained from voting.

Consideration of the 2019 TAP Resolutions of Support (TAC Action Form #19-02)

Chairperson Sliwoski presented the TAP Resolutions of Support. Mr. Beard stated that a resolution of support from the SAWMPO is required to be submitted with TAP applications by the October 1st deadline. He stated that there are two TAP applications within the SAWMPO; one in Augusta County and one in Waynesboro.

Mr. Beard stated that Augusta County has applied for construction funding for the next phase of the Verona Pedestrian Improvement Project, which will install new pedestrian accommodations and crosswalks on the north side of Laurel Hill Road (VA 612) approximately .67 miles from the Shenandoah Valley rail road tracks to the Park & Ride on Lodge Lane (Rt 1906) and also on the eastern side of US 11 from Dick Huff Lane to near the Augusta County/City of Staunton line.

Mr. Beard stated that the City of Waynesboro has applied for Phase 4 of the South River Greenway to extend the trail approximately .75 miles north along the river, crossing the 2nd Street Bridge and ending at Basic Park. Mr. Juday stated that as part of the DuPont Remediation project, a construction road was built along the river that will be used for the path. In response to a question, Mr. Juday stated that with this extension, the total length of the greenway will be approximately four miles.

Mr. Wolfe stated that the County is under contract with Timmons Group for PE and Right-of-Way, which is progressing well. He stated that costs have gone up and the request for construction will be higher than in the original application.

Mr. Beard stated that staff recommends endorsing the project application Resolutions of Support for the two TAP projects in the SAWMPO to the Policy Board.

Ms. Tate moved, seconded by Mr. Rhodes, to recommend approval to the Policy Board of the TAP Resolutions of Support, as presented. Motion carried unanimously (8-0).

Election of Officers (TAC Action Form #19-03)

Chairperson Sliwoski presented the Election of Officers. Ms. Cundy stated that it is time according to the Bylaws to elect officers for an effective date of October and that the TAC is on the same schedule as the Policy Board for elections. She stated that the only rules are that the two officers be from a SAWMPO jurisdiction and that both cannot be from the same jurisdiction. **Mr. Wolfe nominated Mr. Wood, the current Vice-Chairperson and Mr. Juday confirmed that Mr. Wood is willing to fill the post.** He asked if becoming Chairperson would require attending additional meetings; Ms. Cundy stated that no other meetings are required.

Mr. Wolfe moved, seconded by Mr. Juday, to elect Mr. Todd Wood as Chairperson. Motion carried unanimously (8-0).

Chairperson Sliwoski asked for a nomination for Vice-Chair. He stated that the County has not held elected officer positions in the past. Mr. Juday nominated Ms. Tate for position of Vice-Chairperson.

Mr. Juday moved, seconded by Mr. Komara, to elect Ms. Leslie Tate as Vice-Chairperson. Motion carried unanimously (8-0).

Discussion of the Long-Range Transportation Plan (LRTP) Update (TAC Memo #19-09)

Chairperson Sliwoski presented the LRTP Update. Mr. Beard stated that the second phase of the LRTP process is beginning which is using the data that has been collected to identify regional transportation needs.

Mr. Beard summarized the work that has been done in recent months on the Travel Demand Model. He stated that staff worked with the LRTP Working Group and VDOT to develop the Travel Demand Model (TDM) socio-economic projections for the base year 2018 and the horizon year 2045 (the data sets are included in the TAC Memo). Mr. Beard stated that these two data sets are examples of the type of data that will go into the TDM that will be used to anticipate changes in traffic volume and network efficiencies. He stated that a TDM kick-off meeting was held in July with VDOT and Cambridge Systematics to review the data and plan next steps for the model.

Mr. Beard stated that the next step in the LRTP process is to identify future transportation needs which will involve community engagement. He stated that a transportation stakeholder input session is scheduled for Friday, August 23rd, from 10:00 a.m. to 12:00 p.m. at the BRITE Transit Facility in Fishersville. Mr. Beard stated that stakeholders will assess current and future transportation needs in the areas of safety, congestion, access, and mobility. He stated that TAC and Policy Board members are welcome to attend but are not required to attend.

Mr. Beard stated that in September a series of “pop-up” meetings will be held in each of the jurisdictions to solicit input on transportation needs. He stated that an online survey will also be provided as an additional opportunity for citizens to share their input.

Mr. Beard stated that the LRTP draft document is well underway and that the next Working Group meeting will be held in place of the regularly scheduled TAC meeting on September 18th. He stated that the Working Group will begin identifying projects to be included in the plan, and review drafts of Chapters 4 and 5.

Discussion of the I-81 Update (TAC Memo #19-10)

Chairperson Sliwoski presented the I-81 Improvements Update. Ms. Cundy stated that the first meeting of the newly formed I-81 Advisory Committee was held last week in Lexington. She stated that the meeting was well-attended. Ms. Cundy stated that a Chair and Vice-Chair were elected; neither from the Staunton district. She stated that Mr. Frank Friedman, the CSPDC Chairperson and Mayor of Lexington is our representative on the I-81 Advisory Committee. Ms. Cundy stated that Mr. Friedman attended the August 7th Policy Board

meeting where Mr. Jeff Lineberry presented on the I-81 Improvement Plan Overview (slides attached to TAC Memo and file minutes). Ms. Cundy stated that the Advisory Committee must meet three more times by the end of June, 2020, and they must submit an interim report to the General Assembly in January. She stated that the MPO will be watching the progress of the projects in the region. Ms. Cundy and Mr. Komara discussed the proposed projects for the SAWMPO area (outlined in the I-81 Improvement Plan presentation slides).

Discussion of the Small Area Studies and STARS Study Update (TAC Memo #19-11)

Chairperson Sliwoski presented the Small Area and STARS Studies Update. Ms. Cundy stated that the final draft reports for both Small Area Studies, Richmond Road and 250 Connector Route, were presented to the TAC in May and final changes were made based on feedback by VDOT, TAC and staff. She stated that the two studies were presented to the Policy Board for acceptance at their August meeting and that the studies are now officially complete and can be used to generate competitive project applications.

Mr. Campbell stated that for the US250 corridor STARS study (Waynesboro) a kick-off meeting was held at the end of June and Notice To Proceed was issued to the consultant, ATCS. He stated that the consultant was on the corridor last week collecting data. Mr. Campbell stated that an existing conditions meeting will be held on October 3rd at VDOT District Auditorium.

Mr. Campbell stated that for the STARS study on US 11/Greenville Avenue recommendations were presented in June by Kimley-Horn and T3. He stated that based on locality feedback, an updated draft is ready to present for input at a public meeting. Mr. Campbell stated that he will present an update to Staunton City Council and Augusta County. He showed the preliminary recommended improvements at various points along the corridor (slides attached to file minutes). In response to a suggestion, Mr. Campbell stated that he will add some well-known landmarks to the maps to assist with the public's recognition of points on the maps.

Agency Updates

VDOT

Mr. Campbell gave the following update:

- There was a good turnout at the VTRANS regional workshop (Harrisonburg/Rockingham MPO and SAWMPO) at the end of July. The Office for Intermodal Planning and Investment (OIPI) staff will be releasing a summary of the meeting that will be sent to localities. An interactive mapping component is available at www.vtrans.org; also on this website all the data and current needs can be reviewed and additional comments submitted.
- The TA and Revenue Sharing full applications process is currently open in the SMART SCALE portal. The application submission deadline is October 1st.
- The CTB has decided to examine the HSIP program and will not accept applications this fall and until further review. Last fall's applications will not be funded, which affects Staunton. Staunton's two projects were systemic in nature, and VDOT staff is confident the projects will be eligible in the future.

DRPT

Mr. Hudson gave the following update:

- DRPT has completed the Virginia Breeze expansion study; over 15 additional routes were evaluated and two high-priority routes were identified: 1) connection along Route 29 from Danville through Lynchburg and Charlottesville to Washington, DC, and 2) connection from Martinsville to Richmond.
- Work continues with the CSPDC on the Afton-Express study; Kimley-Horn is onboard to review the previous studies and examine potential ridership and sustainable funding mechanism(s).
- Public Transportation Safety Plans (PTSP) is the transit component of the MAP-21 Safety Performance Measures; DRPT is responsible to sponsor development of the safety performance measures for “small” transit agencies (less than 100 buses during peak service). DRPT has one year to develop a draft plan and they have reached out to all appropriate transit agencies. MPOs will have 180 days from the finalization of the PTSP plan to either adopt or develop their own safety performance measures. DRPT will develop guidance to assist the MPOs in this process.
- DRPT is developing a Multi-modal System Design Guidelines Manual which will be a good resource for multi-modal planning. They are currently reviewing minimal standards and reevaluation of intersection treatments with the goal of further integrating into the Roadway Design Manual. This is expected to be a 6-month process.

Transit

Mr. Quirke gave the following updates:

- DRPT Afton Express Study phase I is complete.
- DRPT will visit BRITE for the Transit Asset Management (TAM) Plan review in October after which a plan will be developed by Transit staff for maintenance of the assets.
- BRITE service to BRCC has been extended on Fridays to match the other weekdays schedule.
- BRITE staff set up a display table at a BRCC orientation where they met many students and promoted BRITE services.

Ms. Newbrough gave the following updates:

- The Stuarts Draft Link route will increase service to 7am to 7pm to assist commuters.
- Some preliminary recommendations from the Route 250 Connector Small Area Study have already been implemented: 1) travel on Greenville Avenue to the Staunton Mall, 2) Valley View Senior Housing is now a call stop, and 3) serving Statler Square on Saturdays in addition to the regular weekday service.

Other Business

Mr. Juday introduced Ms. Kira Johnson, a new Associate Planner for the City of Waynesboro.

Upcoming Meetings

Chairperson Sliwoski stated that the LRTP Stakeholder Meeting will be held on August 23rd at the BRITE Transit Facility, the LRTP Working Group will meet on September 18th in lieu of the regularly scheduled TAC meeting, the Policy Board meeting will be held on September 4th and there will be several pop-up public meetings held throughout the region in September.



Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:52 p.m.

Respectfully submitted,

Ann W. Cundy
Transportation Program Manager



Technical Advisory Committee Meeting Agenda October 16, 2019 at 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order and Welcome
2. Public Comment
3. Approval of the Minutes of the August 21, 2019 TAC Meeting*
4. Consideration of 2019 TAP Resolution of Support (TAC Action Form #19-04)*
5. Long Range Transportation Plan Update (TAC Memo #19-12)
6. STARS Studies Update (TAC Memo #19-13)
7. Presentation: Public Transportation Agency Safety Plan (PTASP) - Wood Hudson, Statewide Transportation Planner, DRPT
8. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. BRITE
9. Other Business
10. Upcoming Meetings
 - November 6 – Policy Board Meeting, 10:00 a.m., CSPDC Office
 - November 13 – BRITE Technical Advisory Committee Meeting, 1:30 p.m. BRITE Transit Facility, Fishersville
 - November 20 – LRTP Working Group Meeting (in lieu of scheduled TAC meeting), 2:00 p.m., CSPDC Office
11. Adjournment

* Action Required

Technical Advisory Committee (TAC) Regular Meeting Minutes October 16, 2019, 2:05 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (17):

Voting Members			Others		
	City of Staunton		VDOT	✓	Matt Dana, VDOT
	Tom Sliwoski	✓	Don Komara	✓	Sam Styers, McCormick Taylor
	Rodney Rhodes	✓	Adam Campbell (Alt)		Staff (CSPDC)
✓	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)		Bonnie Riedesel
	Tim Hartless (Alt)		VA DRPT	✓	Ann Cundy
	Augusta County	✓	Wood Hudson	✓	Zach Beard
✓	Leslie Tate, Vice Chair		Dan Sonenklar (Alt)	✓	Aidan Quirke
✓	Doug Wolfe	Non-Voting Members		✓	Nancy Gourley
	Jeff VanFossen (Alt)		VRT	✓	Kimberly Miller
	Vacant (Alt)		Susan Newbrough		
	City of Waynesboro		Phil Thompson (Alt)		
✓	Todd Wood, Chairperson		Federal Highway Admin.		
✓	Luke Juday		Mack Frost		
✓	Kira Johnson (Alt)		Federal Transit Admin.		
	Brian McReynolds (Alt)		Michele DeAngelis		
			VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:05 p.m. by newly elected Chairperson, Mr. Todd Wood.

Public Comment

Chairperson Wood asked if there were any public comments; there were none.

Approval of Minutes

Chairperson Wood presented minutes from the August 21, 2019 TAC Meeting.

Mr. Wolfe moved, seconded by Mr. Komara, to approve the minutes of August 21, 2019. Motion carried (7-0).

Consideration of the 2019 TAP Resolution of Support (TAC Action Form #19-04)

Chairperson Wood presented the TAP Resolution of Support. Mr. Beard stated that at the last meeting, two resolutions of support were approved to recommend to the Policy Board; one in Augusta County and one in Waynesboro. He stated that VDOT announced a few months ago that the HSIP program is suspended; those localities with HSIP applications are being allowed to transfer them over to TAP. Mr. Beard stated that Staunton had a HSIP project that they would like to convert to the TAP application cycle. He stated that the application addresses pedestrian safety improvements at five intersections throughout the City that include pedestrian signals, cross walks, and ADA ramps. Mr. Beard stated that these projects were identified in the City's Bike and Pedestrian Plan.

Mr. Beard stated that staff recommends endorsing the Staunton project application Resolution of Support to the Policy Board.

Mr. Mills moved, seconded by Ms. Tate, to recommend approval by the Policy Board of the Staunton project Resolution of Support, as presented. Motion carried unanimously (7-0).

Discussion of the Long-Range Transportation Plan (LRTP) Update (TAC Memo #19-12)

Chairperson Wood presented the LRTP Update. Mr. Beard stated that the LRTP update process began six months ago and the draft LRTP document is scheduled to be done by October 2020. He stated that since March, three draft chapters of the document have been completed, data for the Travel Demand Model has been gathered, and the first phase of public engagement has begun. Mr. Beard stated that the next steps are to identify projects, create a scoring methodology, then score and evaluate the projects using that methodology. He stated that the LRTP Working Group will continue to work on the plan's goals and projects; the goals will be used to develop screening criteria to prioritize projects for the 2045 Constrained Long Range Plan (CLRP) that align with VTrans 2045 and MAP-21 Performance Based Planning requirements.

Mr. Beard stated that staff and VDOT are working with consultant Cambridge Systematics to review the development of the TDM, which is scheduled to be complete in June 2020. He stated that staff has completed the first phase of the LRTP's Public and Stakeholder Involvement process. Mr. Beard stated that in total, seven in-person meetings were held with regional transportation stakeholders, the Policy Board, BRITE Transit personnel, and the public. He stated that as of today, over 170 responses to the transportation needs survey have been received. Mr. Beard stated that the survey will be available online until Friday, November 1, 2019, and the results will be summarized by staff for review at the November LRTP Working Group meeting.

Mr. Beard stated that at the next Working Group meeting in November, which will be held in lieu of the regularly scheduled TAC meeting, the main focus will be completing the LRTP 2045 project identification spreadsheet and identifying the best evaluation methods to score and prioritize each project.

Ms. Cundy reviewed the types of projects that should be included in the LRTP universe list of projects, starting with the fiscally constrained list of projects that have yet to be completed. She stated that projects which have been completed have been taken off the list. Ms. Cundy stated that to the list of committed projects, the projects with SMART SCALE funding, are included on the list. She stated that the projects are sorted by Interstate, Primary System, Secondary System and Bike/Ped. Ms. Cundy stated that the target is to have not more than 20 projects per locality. She stated that the Vision List included all projects over the next 25 years but that do not have funding beyond the known revenues. Ms. Cundy stated that projects that were on the 2040 Vision list but have been completed are removed from the list. She stated that localities are asked to review their priorities and transportation projects included in Comprehensive Plans, Bike/Ped and Small Area Study plans and update the LRTP list as needed. Ms. Cundy stated that projects need to align with VTRANS 2045 Needs and should be those that are reasonable to expect to be completed in the next 25 years. She stated that due to the amount of time it takes to evaluate and score the projects, each locality is asked to limit their list to 20 projects.

STARS Studies Update (TAC Memo #19-13)

Chairperson Wood presented the Small Area and STARS Studies Update. Ms. Cundy stated that two projects are underway at present, the Greenville Avenue study in Staunton and Augusta County, and the Main Street study in Waynesboro and Augusta County.

Mr. Campbell stated that for the Staunton Greenville Avenue STARS study, a public information meeting is scheduled for Wednesday, October 23rd from 5-6:30 at Bessie Weller Elementary. He stated that the study team has provided feedback on the exhibits to prepare for the meeting. Mr. Campbell stated that the meeting will be advertised to maximize turnout. He stated that after public input, the consultant will finalize the report and have a full draft of the study for review.

Mr. Campbell stated that the Waynesboro/250 STARS Study working group held a meeting earlier this month to discuss existing conditions and crash analysis along the corridor. He stated that they also discussed some preliminary design concepts and improvements to be considered. Mr. Campbell stated that the next meeting will be held in December to discuss corridor alternatives. He stated that both studies are progressing smoothly.

Presentation: Public Transportation Agency Safety Plan (PTASP) - Wood Hudson, Statewide Transportation Planner, DRPT

Ms. Cundy introduced Mr. Wood Hudson who will present an update on the PTASP process which BRITE and the MPO will be working on in the next few months. Mr. Wood stated that Public Transportation and Safety Plan (PTASP) is the last component of the MAP-21 performance measure initiative. He stated that the rule was released at the same time as the other MAP-21 rules, but FTA decided to delay implementation of PTASP by one year. As an operator of a less than 100-vehicle public transportation provider who receives

primarily 5307 funds, the BRITE system is required to implement a PTASP. Transit agencies must implement the safety management system which includes safety performance targets and employee reporting with the goal of building a culture of safety. A state-sponsored Tier 2 group plan has been developed by DRPT which most smaller agencies are choosing to participate in; BRITE is eligible to participate. The rule effective date was July 2019 and PTASP plans need to be in place by July 2020. Once adopted, the MPO will then have 180 days to adopt and incorporate PTASP targets into MPO documents (TIP and LRTP). Presentation slides attached to file minutes.

Agency Updates

VDOT

Mr. Campbell gave the following update:

- The Fall transportation meeting is scheduled for Monday, October 28th, at the Double Tree hotel in Harrisonburg at 3pm. It will start with an open-house format followed by a more formal public comment period. There will be several updates presented, including changes to SMART SCALE Round 4, update to VTRANS Needs that will feed into SMART SCALE, and recommendations of changes to the HSIP program.
- CTB will hold October meeting today and went over the SMART SCALE Round 4 presentation that will be shared at the Fall meetings. That presentation is available on the CTB website; it is recommended that staff review the presentation to become familiar with the changes. The changes that will most impact the SAWMPO area are: 1) one-month pre-application window (which means more work up front) and they may require inclusion of a draft cost estimate in the pre-app, 2) longer screening and validation period before the final application window opens in the summer, 3) proposed modification to the Safety scoring that includes targeted crash-modification factors (based on the types of crashes that will actually be impacted by the application recommendations) and comparison of the safety scoring (frequency and rate) with the total miles along the project corridor, and 4) under Economic Development, there will be a maximum F.A.R. of .3 (rather than .5) which should make the scoring more fair between localities of vastly different sizes.

Mr. Komara gave the following update:

- The I-81 meeting was well-attended again and the committee is working on prioritizing the proposed projects.
- The Waynesboro Park & Ride Lot is a great project and is in the planning phase and is targeted for September 2020.
- Snow removal contractors are being prepared.

DRPT

Mr. Hudson gave the following update:

- Virginia Breeze ridership continues to do very well.
- Transit Asset Management targets are being considered for 2020; they will be the same as 2019 targets and Transit agencies will first adopt the targets around the end of the year, then the MPO will have 180 days to accept those targets.

- Workshops upcoming are MPO workshop for 5303 Grant Applications on November 13th from 10:30-11:30 am; and TDM and Operating Assistance and Mobility Programs on November 7th from 10-12 by webinar and some are also in-person.
- October 28th, please attend and comment on the VTRANS process; Ms. Cundy stated that a link to the proposed Needs was sent by Katie Schwing in an email.

Transit

Mr. Quirke gave the following updates:

- BRITE will participate in the PTASP statewide plan and targets and has had its interview with DRPT.
- BRITE participated in the statewide Try Transit Week from September 16-20 and offered free rides on 9/18. Almost 1,200 rides were provided that day, up 12% from regular paid days.
- Hours on the Stuarts Draft link and BRITE Access were increased by 2 hours in the evenings.
- The Afton Express first stakeholder meeting was held on September 23rd and the next one will be on November 18th. A presentation was made at the joint MPO meeting on October 1st and Phase 3 of the project (identifying Transit Needs) is expected to be completed this week.
- The FTA Triennial Review was completed on 9/26-27. The CSPDC was cited as one of the best-practices in the country for oversight of the transit facility and will be used as an example to others. There were two small financial findings which have been resolved and one website Title VI finding that was corrected while FTA was on-site.
- The next BTAC meeting will be held on November 13th at 1:30pm at the BRITE facility.

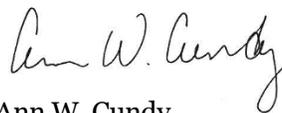
Upcoming Meetings

Chairperson Wood stated that the LRTP Working Group will meet on November 20th at 2pm in lieu of the November TAC meeting. He stated that the Policy Board will meet on November 6th at 10:00am at CSPDC and the BTAC meeting will be held on November 13th at 1:30pm.

Meeting Adjourned

Chairperson Wood asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:54 p.m.

Respectfully submitted,



Ann W. Cundy
Transportation Program Manager